

**APRIL 4, 2017  
MCLEOD COUNTY  
BOARD MEETING WILL  
BE HELD AT  
THE LESTER PRAIRIE  
CITY HALL  
37 JUNIPER ST N  
LESTER PRAIRIE, MN**

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING AGENDA  
APRIL 4, 2017**

**1 9:00 CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**2 9:03 CONSIDERATION OF AGENDA ITEMS\***

**3 9:04 CONSENT AGENDA\***

- A. March 21, 2017 Meeting Minutes and Synopsis.
- B. March 17, 2017 Auditor's Warrants.
- C. March 24, 2017 Auditor's Warrants.
- D. Approve Confession of Judgment for Shannon L. Carrigan on Property ID 23.056.1710 in the City of Stewart.
- E. Approve Confession of Judgment for Shannon L. Carrigan on Property ID 23.056.1750 in the City of Stewart.
- F. Approve Confession of Judgment for Claude D and Barbara Schultze on Property ID 23.056.0850 in the City of Hutchinson.
- G. Approve Final Plat JP17-FP1 requested by Preston Fox for a townhouse plat to be known as "Fox Garage Addition" for the purpose of building 3 condo garages with 7 separate units per building. Each unit would share at least one common wall with a neighboring unit. Mr. Fox re-zoned this property in October 2016 from "A" Agricultural to "I-1" (Light Industrial) with the purpose of constructing condo-garage facilities. Mr. Fox was granted a Variance from the front yard setbacks of Adams St on February 23, 2017. This parcel is described as 2.66 acres – Lot 19 and Part of Lot 18 of Auditor's Plat S ½ of Section 8 in Hassan Valley Township and is located with the Hutchinson Joint Planning Area. The Hutchinson Joint Planning Committee after discussion with the applicant of filing a subdividers agreement regarding water usage, water treatment, open space and other concerns of the developer. Also there shall be engineered grading plans of the site for proper surface drainage. The abandonment of the existing township road while creating a private shared access. The Hutchinson Joint Planning Committee unanimously recommended approval at their March 15, 2017 meeting.

The Final Plat shall not be recorded until the McLeod County Attorney has reviewed the prepared Opinion of Title.

- H. Consider agreement with Glencoe Co-op Association of Glencoe, MN for lease of a liquid propane gas system. There is no charge for the lease of this tank provided we purchase 2,000 gallons of liquid propane annually. This agreement continues indefinitely subject to a 30 day cancellation notice by either party.

**4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST\***

**5 9:05 ATTORNEYS OFFICE - Attorney Mike Junge**

- A. 2016 Annual Report.

- B. Consider approval of 2017 County Law Library Program contract.\*

**6 9:25 ROAD AND BRIDGE – Engineer John Brunkhorst**

- A. Consider award, contingent on MnDOT approval, of SAP 43-599-043, Glencoe Township bridge replacement on Hamlet Avenue to S.M. Hentges & Sons (Jordan, MN) with a low bid of \$1,046,423.80.\*

The S.M. Hentges & Sons bid was approximately 9.8% under the engineer's estimate.

Engineering believes this is a good bid and recommends award.

Other bids for project include: ICON Constructors, LLC (Mabel, MN) \$1,048,925.30, Structural Specialties (Hutchinson, MN) \$1,058,210.00, Robert R. Schroeder Const., Inc. (Glenwood, MN) \$1,086,999.70, Redstone Construction Co., Inc. (Mora, MN) \$1,165,144.85 and C.S. McCrossan Construction Inc. (Maple Grove, MN) \$1,329,541.75.

- B. Consider award, contingent on MnDOT approval, of SP 43-070-012, Countywide 6" pavement marking to Traffic Marking Services (Maple Lake, MN) with a low bid of \$64,287.05.\*

The Traffic Marking Services bid was approximately 13.9% under the engineer's estimate.

Engineering believes this is a good bid and recommends award.

Other bids for project include: AAA Striping Services Co. (St. Michael, MN) \$65,874.52 and Sir Lines A Lot (Minneapolis, MN) \$76,307.52.

- C. Consider award of culvert installation to Wuetherich Drainage Inc. (Norwood, MN) with low bid of \$27,405 and culvert material and replacement projects to Cretex Inc. (Maple Grove, MN) with a low bid of \$15,573.12 on the following County Road locations:\*

1. CSAH 8 - Remove Concrete Cattle Pass and Install 24" Concrete Pipe Culvert approximately 200' east of Wells Ave.
2. CSAH 15 - Install 42" Concrete Pipe Culvert approximately 700' north of CSAH 3.
3. CSAH 19- Install 24" Concrete Pipe Culvert approximately 70' north of CR 60 and approximately 1,000' north of CR 60.

Engineering believes these are good bids and recommends award.

Other bids for projects include: Hjerpe Contracting (Hutchinson, MN) \$34,479, Luedtke Contracting (Hutchinson, MN) \$24,800 (did not bid on all culvert replacements), Structural Specialties (Hutchinson, MN) \$25,905 (did not bid on all culvert replacements), Juul Contracting (Hutchinson, MN) \$52,360 and Hancock (Hancock, MN) \$17,177.54.

- D. Consider quote from Pellinen Land Surveying (Hutchinson, MN) to re-monument numerous Public Land Survey Section Corners. Fee based on an hourly rate, not to exceed \$9,000 with funding coming from the Compliance Fund.\*

Pellinen Land Surveying is appointed the County Surveyor.

**7 9:40 ENVIRONMENTAL SERVICES - Technician Emily Gable**

- A. Consider approval of contract with Duane Radtke, Radtke Sewer Service, for conducting septic inspections and soil verifications on an as needed basis in the Environmental Services Department. \*

**8 9:45 PUBLIC HEALTH - Director Jennifer Hauser**

- A. Consider approval of agreement between McLeod County Public Health and SteppingStone Therapeutic, Inc. for Mary Anderson, MA, LMFT-S, to provide monthly sessions in reflective consultation to McLeod County Public Health Home Visiting Nurses, at a total cost not to exceed \$4,200 between February 1, 2017 and December 31, 2017. Total cost is covered through the PACT for Families LCTS/Reserve Fund Grant.\*

**9 9:50 ASSESSOR – Assessor Sue Schulz**

- A. Consider approval to hire Dwight Dahlen to do an appraisal on Shopko in Glencoe and Hutchinson and Best Buy in Hutchinson.\*

**10 10:00 PLANNING AND ZONING - Administrator Larry Gasow**

- A. Mr. Tom Ollig and Mr. Tracy Felder of the Holy Trinity 2017 Winstock Country Music Festival request approval for application of "Licenses to Permit Large Assemblies in McLeod County for the upcoming 2017 Winstock Country Music Festival.\*

The purpose is to raise funds to help support Holy Trinity Schools in Winsted, MN. Holy Trinity has an enrollment in grades Preschool through 12<sup>th</sup> grade. This is a major fundraiser in their annual budget.

The assembly will begin on the 8<sup>th</sup> day of June, 2017 at 5:00 P.M. and end on the 10<sup>th</sup> day of June, 2017 at 11:59 P.M. The maximum number of persons anticipated to attend is 20,000 each day. The maximum number of tickets to be issued, sold or distributed is 20,000.

This property is located in Section (15) of Winsted Township.

Approvals have been granted by the property owners, Township and City. All appropriate signatures have been obtained for the City of Winsted and the State of Minnesota for the application to conduct annual Off-site Gambling and Permit for 1 to 4 day temporary on-sales liquor license. Both the pull tab booth and beer tent are located on property within the City of Winsted. Because of their location it is not necessary to secure approval for these licenses from either the Township or County.

McLeod County Sheriff granted written approval on February 23, 2017.

McLeod County Zoning Administrator granted written approval on February 28, 2017.

- B. Consider approval of Conditional Use Permit 17-01 requested by Tom and Sheila Hagel, Brownton, MN to utilize an existing permitted accessory structure as a business to book and host weddings, receptions and other events for up to 250 people with catered in foods and beverages. This property is located within the Agricultural District in Section 17 of Sumter Township.\*

Sumter Township recommended denial at their regular meeting on March 14, 2017.

The Planning Advisory Committee recommended approval on March 22, 2017 with the following conditions:

1. There shall be no parking on CR #25 or the driveway; on-site parking only.
2. Applicant shall notify the local Fire Chief to have an inspection performed for an occupancy rating, sufficient building exits and property space for emergency vehicles to enter and exit on driveway. A copy inspection shall be provided to the Zoning Office upon completion.
3. Structure and site shall be inspected by a licensed building official for both Handicap Accessibility and Structural Code. A copy of the inspection shall be provided to the Zoning Office upon completion.
4. An official contact person shall be on-site during all events for opening, closing and emergency purposes.
5. Security shall be provided when 200 or more people are in attendance and alcohol is served. Applicant may provide and shall offer security for all other events.
6. Alcohol shall only be served by a licensed alcohol vendor.
7. All waste hauling shall be performed by licensed waste haulers.
8. Hours of operation shall not exceed midnight with music and alcohol not exceeding later than 11:00 p.m.
9. Proof of insurance shall be provided to the Zoning Office along with a copy of the form used by the customer requiring additional rider insurance coverage.
10. Installation of proper lighting in parking lot and pathway to accessory structure shall be in place.
11. Applicant shall notify Sheriff's Office of each event due to increased traffic and large attendance of people.
12. If disturbing greater than one (1) acre, applicant shall obtain a NPDES permit from Minnesota Pollution Control Agency (MPCA).
13. Applicant shall obtain permits as required by all other State, Federal and Local agencies with copies provided to the Zoning Office.
14. The Planning Advisory Commission or the Zoning Administrator will conduct an on-site inspection after 18 months of County Board approval.

## **11 10:25 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford**

- A. Update County Board on Tax Court Settlement on State of Minnesota assessed utilities properties owned by CenterPoint Energy Resources Corporation dba CenterPoint Energy Minnesota Gas, aka CenterPoint Energy Minnegasco for the years 2014, 2015, 2016, and 2017 and the taxation impact on McLeod County, and Municipalities, Schools Districts, State of Minnesota and Special Taxing Districts in the County.

This Tax Court Settlement affected 39 counties in Minnesota; Anoka, Blue Earth, Brown, Carver, Chippewa, Crow Wing, Dakota, Dodge, Douglas, Faribault, Freeborn, Hennepin, Isanti, Kanabec, Kandiyohi, Le Sueur, McLeod, Meeker, Mille Lacs, Morrison, Nicollet, Pipestone, Pope, Ramsey, Renville, Rice, Rock, Scott, Sherburne, Sibley, Stearns, Steele, Stevens, Swift, Todd, Waseca, Washington, Watonwan, and Wright.

## **12 COUNTY ADMINISTRATION**

- Review of Commissioners Calendar
- Commissioner reports of committee meetings attended since March 21, 2017.

A. Compliance with MN State Pay Equity report for 2017.

**OTHER**

Open Forum  
Press Relations

**RECESS**

Next board meeting April 18, 2017 at 9:00 a.m. at the Glencoe City Center.